

**WVDOH Standards Committee
Meeting Minutes**

Wednesday, April 2, 2025

Meeting Location: 1900 Kanawha Blvd. E., Building 5, Room 820, Charleston, WV

Also meeting virtually via Google Meet. Email distribution includes instruction.

Call to Order: The meeting was called to order by Janie Adkins shortly after 9:00AM.

Roll Call of Attendees: See attendee list.

Unfinished Business: Standards discussed at the February 2025 meeting and brought back.

ITEM	Champion
<p><i>Structure Directive (SD)</i></p> <ul style="list-style-type: none">• <i>SD2090-Jointless Bridge Abutments</i><ul style="list-style-type: none">○ Revision to entire SD. The SD now provides guidance on when integral abutments and semi-integral abutments can be used and DOH's design and detailing expectations. The SD also includes a new section discussing semi-integral abutment conversions.○ No comments.○ Item tabled by champion until June.• <i>SD2110-Piers</i><ul style="list-style-type: none">○ SD has been modified to add limits to the acceptable amount of reinforcing steel in pier caps, added requirements for second-order analysis on pier columns to avoid oversizing slender elements, and codify when more thorough investigation of pier configurations would be warranted. The SD also includes a new section discussing the expectations for evaluation of existing pier and foundation elements that may be subject to changes in loading due to various rehabilitation activities.○ No comments.○ Item tabled by champion until June.	B. Neeley
<p><i>Design Directive (DD)</i></p> <ul style="list-style-type: none">• <i>DD814-On Job Training</i><ul style="list-style-type: none">○ To clarify that On Job Training (OJT) applies to federally funded projects only, update to Division name, and update necessary documents needed for the OJT request.○ Approved: Yes – 5, No –	D. Ballard

New Business: Items discussed for the first time at committee meeting are listed below:

ITEM	Champion
<p><i>Design Directive (DD)</i></p> <ul style="list-style-type: none">• <i>DD 201-Public Involvement Process</i><ul style="list-style-type: none">○ The DD updates language for virtual public meetings○ Discussion Ensued.○ Mention of the addition of Title 6 to this DD by Civil.○ Bring back for a vote in June	R. Epperly
<p><i>Design Directive (DD)</i></p> <ul style="list-style-type: none">• <i>DD701-Contract Plan Presentation</i><ul style="list-style-type: none">○ The revision includes the Environmental Permit Impact Commitments (EPIC) Sheet. The EPIC Sheet serves a crucial role in the integration of environmental compliance into construction planning. By including the EPIC Sheet in construction plans, project developers ensure that environmental commitments from the NEPA and permitting processes are properly track and incorporated into the project lifestyle.○ No comments.○ Bring back for a vote in June.	K. Hastings

Manuals Committee

Meeting Agenda

Wednesday, April 5, 2025

Meeting Location: 1900 Kanawha Blvd. E., Building 5, Room 820, Charleston, WV

Also meeting virtually via Google Meet. Email distribution includes instruction.

Call to Order: The meeting was called to order by Janie Adkins shortly after 9:00AM.

Roll Call of Attendees: See attendee list.

Unfinished Business: The Consultant Service Manual was discussed.

ITEM	Champion
<i>Consultant Services Manual</i> <ul style="list-style-type: none">○ An update to the language/typos and appendices.○ No comments.○ Approved: Yes – 5, No –	Engineering
<i>Construction Manual</i> <ul style="list-style-type: none">○ This is an update to Section 642-Temporary Pollution Control. The revision updates language and adds links to the NPDES General Permit, Sediment Control Best Management Practice Manual, and the WVDOH Environmental Construction Inspection Form. Also the addition of the WVDOH Environmental Construction Inspection Form. Subsection 642.3-Records and Daily Work Reports has been updated since the last meeting.○ No comments○ Approved: Yes – 5, No –	D. Kirk

New Business: None.

Next Meeting: The next meeting is on **Wednesday, June 04, 2025.**

Deadline for submissions May 05, 2025.

Adjournment:

Attendees List

Virtual Meeting Attendees	
Erika Carroll	WVDOH-Engineering
John Crane	WVAPA
Todd Dankmyer	WVDOH-Contract Administration
Adam Gillispie	WVDOH-MCS&T
Kiana Kukaua	WVDOH-MCS&T
Jeremiah Knavenshue	MBI
Fran Leshner	WVDOH-Engineering
Ahmed Mongi	HDR
Bill Murray	WVDOH-Transportation Engineer
Evan Bailey	WVDOH-District Nine
Ted Whitmore	WVDOH-Traffic Engineering
In-Person Meeting Attendees	
Janie Adkins	WVDOH-Technical Support Division
Chad Robinson	GannettFlemmy/ Transystems
Jason Hunter	Triton
Jacinda Chapman	WVDOH-Technical Support Division
Katie Hastings	WVDOH-Engineering
Shawn Smith	WVDOH-Contract Administration
Eric Lough	WVDOH-Operations
Ed Waterfall	Rinker Materials
David Ballard	WVDOH-Civil Rights
Doug Kirk	Technical Support
Jerry Elkins	TERRADON
Randy Eppers	WVDOH-Technical Support
Derrick Johnson	FHWA
Total	24