

**WVDOH Standards Committee
Meeting Minutes**

Wednesday, February 5, 2025

Meeting Location: 1900 Kanawha Blvd. E., Building 5, Room 820, Charleston, WV

Also meeting virtually via Google Meet. Email distribution includes instruction.

Call to Order: The meeting was called to order by Janie Adkins shortly after 9:00AM.

Roll Call of Attendees: See attendee list.

Unfinished Business: No unfinished business. New Business was only presented.

New Business: Items discussed for the first time at committee meeting are listed below:

ITEM	Champion
<p>Structure Directive (SD)</p> <ul style="list-style-type: none"> • <i>SD2090-Jointless Bridge Abutments</i> <ul style="list-style-type: none"> ○ Revision to entire SD. The SD now provides guidance on when integral abutments and semi-integral abutments can be used and DOH's design and detailing expectations. The SD also includes a new section discussing semi-integral abutment conversions. ○ No comments. Discussion ensued. ○ Approval is expected in April. • <i>SD2110-Piers</i> <ul style="list-style-type: none"> ○ SD has been modified to add limits to the acceptable amount of reinforcing steel in pier caps, added requirements for second-order analysis on pier columns to avoid oversizing slender elements, and codify when more thorough investigation of pier configurations would be warranted. The SD also includes a new section discussing the expectations for evaluation of existing pier and foundation elements that may be subject to changes in loading due to various rehabilitation activities. ○ No comments. Discussion ensued. ○ Approval is expected in April. 	B. Neeley
<p>Design Directive (DD)</p> <ul style="list-style-type: none"> • <i>DD814-On Job Training</i> <ul style="list-style-type: none"> ○ To clarify that On Job Training (OJT) applies to federally funded projects only, update to Division name, and update necessary documents needed for the OJT request. ○ A comment requesting a link to find the On-The-Job Training Inclusion Request Form on the DD was made. ○ DD was updated per comment above. ○ Approval Expected in April. 	D. Ballard

Manuals Committee

Meeting Agenda

February 5, 2025

Meeting Location: 1900 Kanawha Blvd. E., Building 5, Room 820, Charleston, WV

Also meeting virtually via Google Meet. Email distribution includes instruction.

Call to Order: The meeting was called to order by Janie Adkins shortly after 9:00AM.

Roll Call of Attendees: See attendee list.

Unfinished Business: The Consultant Service Manual was discussed.

ITEM	Champion
<i>Consultant Services Manual</i> <ul style="list-style-type: none">○ An update to the language/typos.○ Discussion Ensued. Comments were made from FHWA. Manual to be updated and brought back for a potential vote.○ Approval is expected in April.	Engineering

New Business: Items discussed for the first time at committee meeting are listed below:

ITEM	Champion
<i>Construction Manual</i> <ul style="list-style-type: none">○ This is an update to Section 642-Temporary Pollution Control. The revision updates language and adds links to the NPDES General Permit, Sediment Control Best Management Practice Manual, and the WVDOH Environmental Construction Inspection Form.○ Also the addition of the WVDOH Environmental Construction Inspection Form.○ Discussion Ensued.○ Approval is expected in April.	D. Kirk

Next Meeting: The next meeting is on **Wednesday, April 02, 2025.**

Deadline for submissions March 03, 2025.

Adjournment:

Attendees List

Virtual Meeting Attendees	
David Ballard	WVDOH-Civil Rights and Compliance
Daniel Brayack	WVDOH-MCS&T
John Crane	WVAPA
Matt Crum	WVDOH-Contract Administration
Sasha Danberry	WVDOH-Deputy Chief of Operations
Jerry Elkins	TERRADON
Jason Foster	WVDOH-Chief Engineer of Development
Adam Gillispie	WVDOH-MCS&T
Katrina High	WVDOH-Contract Administration
Derrick Johnson	FHWA
Jeremiah Knavenshue	MBI
Mike Mance	WVDOH-MCS&T
Ahmed Mongi	HDR
Gary Mullins	WVDOH-MCS&T
Joseph Neeley	WVDOH-District 1
Chad Robinson	TranSystems
Jamie Rose	
Sarah Runyon	WVDOH-Technical Support and Right of Way
Raymond Scites	WVDOH-Engineering
Kyle Stolling	Potesta
Andrew Thaxton	WVDOH-MCS&T
Ted Whitmore	WVDOH-Traffic Engineering
In-Person Meeting Attendees	
Janie Adkins	WVDOH-Technical Support Division
Justin Bradley	Larson Design Group
David Chapell	WVDOH-Contract Administration
Jacinda Chapman	WVDOH-Technical Support Division
Katie Hastings	WVDOH-Engineering
Shawn Smith	WVDOH-Contract Administration
Eric Lough	WVDOH-Operations
Total	29