



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Stephen T. Rumbaugh, P.E.
Secretary of Transportation
Commissioner of Highway

Date: September 30, 2026

Quality Assurance Program Administrator
190 Dry Branch Dr.
Charleston, WV 25306

Mr. Harper,

I am a Responsible Person representing the West Virginia Division of Highways. I am familiar with WVDOH, AASHTO and ASTM procedures related to the Asphalt Field and Compaction Certification. I hereby authorize and verify that 40 hours of Hands-On-Training was completed by John Buck Doe according to WVDOH, AASHTO and ASTM procedures.

Sincerely,

Joe Smith
Signature

Joe Smith
Printed Name

Materials Supervisor
Job Title

September 30, 2026
Date

Print this letter on your company letter head

Date: September 30, 2026

Quality Assurance Program Administrator
190 Dry Branch Dr.
Charleston, WV 25306

Mr. Harper,

I am a Responsible Person representing Best Assurance Determination Construction.
I am familiar with WVDOH, AASHTO and ASTM procedures related to the
Aggregate Technician Certification. I hereby authorize and verify that 40
hours of Hands-On-Training was completed by John Buck Doe
according to WVDOH, AASHTO and ASTM procedures.

Sincerely,

Joe Smith
Signature

Joe Smith
Printed Name

QC Manager
Job Title

September 30, 2026
Date

E.E.O./AFFIRMATIVE ACTION EMPLOYER