

**WVDOH Standards Committee Meeting
Meeting Minutes**

Tuesday, October 6, 2026

Start Time: 9:00AM

Meeting Location: 190 Dry Branch Drive, Charleston, WV

The meeting was held both in person and virtually via Google Meet.

Voting Members in Attendance:

Contract Administration Division: Jason Hamilton

Engineering Division: Katie Hastings

MCS&T Division: Kiana Welch

Operations Division: Alex Kayuha

Traffic Engineering Division: Josh Hemsworth

Old Business:

ITEM	Champion
2nd time to Committee. Discussed in August and October. <i>DD-101-Correspondence</i> The revision updates outdated organizational and mailing information, removes references to the former Technical Support Division, streamlines correspondence requirements, and directs users to current Division and District webpages for current contact information. <u>Meeting Notes:</u> - The Champion reviewed the changes to DD-101 and summarized the proposed revisions discussed at the last meeting. - There were no comments or questions from the Committee. - Vote: Approved 5-0	J. Adkins

New Business:

ITEM	Champion
1st time to Committee <i>Standard Detail: GR5-Flared End Terminal</i> This revision updates the terminal offset requirements to be consistent with the manufacturer's recommendations for the approved crash-tested system. The fixed 4'-0" offset was removed and replaced with "Manufacturer Specified Offset" in Standard Sheet GR5 in both the Flared End Terminal Parabolic Layout (Sheet 1) and Flared End Terminal Straight Layout (Sheet 2) <u>Meeting Notes:</u> - FHWA provided comments on the proposed revisions. - The Champion will evaluate the comments and coordinate with appropriate personnel and bring the item back to Committee.	T. Whitmore

WVDOH Manuals Committee Meeting

Tuesday, October 6, 2026

Meeting Location: 190 Dry Branch Drive, Charleston, WV

Also, meeting virtually via Google Meet. Email distribution includes instruction.

Old Business:

- None

New Business:

ITEM	Champion
1st time to Committee. • <i>NEPA Compliance and Permitting Manual</i> New manual establishing WVDOH guidance for compliance with the National Environmental Policy Act (NEPA) and related environmental permitting requirements. The manual provides procedures, references, toolkits, and flowcharts for preparing NEPA documentation and coordinating environmental reviews. <u>Meeting Notes:</u> • No comments or discussion.	R. Epperly

Housekeeping for Standards and Manuals Committee:

Next Meeting – **December 1, 2026**

Deadline for Submissions – **November 1, 2026**

Comments for next meeting – **November 27, 2026**

Additional Standards and Manuals Committee Meeting Information:

- <https://transportation.wv.gov/standards-and-manuals-committee>

Tentative Standards and Manuals Committee Dates for 2026:

- 1 December, 2026

Attendees List

In Person Meeting Attendees		
1.	Janie Adkins	EGIS
2.	Brett Austin	WVDOH – Operations Division
3.	Steven Boggs	EGIS
4.	Nicholas Broyles	WVDOH – Materials Control, Soils and Testing Division
5.	Hao Chen	FHWA
6.	John Crane	APAWV / CAWV
7.	Jason Hamilton	WVDOH – Contract Administration Division
8.	Katie Hastings	WVDOH – Engineering Division
9.	Josh Hemsworth	WVDOH – Traffic Engineering Division
10.	Kristy Huffman	WVDOH – Materials Control, Soils and Testing Division
11.	Derek Johnson	FHWA
12.	Alex Kayuha	WVDOH– Operations Division
13.	Dakota Smith	GPI
14.	Andrew Thaxton	WVDOH – Materials Control, Soils and Testing Division
15.	Kiana Welch	WVDOH – Materials Control, Soils and Testing Division
Virtual Meeting Attendees		
16.	John Cummings	WVDOH – Materials Control, Soils and Testing Division
17.	Donn Cyrus	WVDOH – Materials Control, Soils and Testing Division
18.	Lorah Ford	WVDOH – Materials Control, Soils and Testing Division
19.	Andy Kincell	Ascent WV
20.	Ahmed Mongi	HDR
21.	Keith Potter	Silt Saver
22.	Calvin Ratchford	WVDOH – Materials Control, Soils and Testing Division
23.	Jason Tharp	WVDOH - Contract Administration Division
24.	Jamie Williams	HNTB
24	TOTAL ATTENDEES	