20261201 – Special Specifications Committee Meeting

Special Specifications Committee Meeting Agenda

Meeting Date

Tuesday, December 1, 2026 8:30 AM

Meeting Location: 190 Dry Branch Drive, Library, MCS&T Division, Charleston, WV

Also meeting virtually via Google Meet. The e-mail distribution message includes instructions.

Description

This Special meeting has been scheduled outside of the normal biennial meeting cycle to consider two specification items requiring action. One item addresses Federal Highway Administration (FHWA) recommended contract language for Covered Unmanned Aircraft Systems (UAS), and the second item concerns Special Provision 720 for Smoothness Testing.

New Business Items

SECTION	TITLE	DESCRIPTION
107	**107.5.1-Covered Unmanned Aircraft System (UAS):** S. Boggs	**2nd to Committee. Discussed in November and December.** Specification addition to Section 107-Legal Relations and Responsibility to Public, subsection 107.5.1-Covered Unmanned Aircraft Systems (UAS). The proposed specification change adds FHWA recommended contract language regarding the procurement and operation of Covered UAS in connection with Federal-aid projects. A minor editorial update has been applied since the last Specifications Committee meeting. Item is up for a vote:
720	**SP 720-Smoothness Testing** V. Allison	**2nd to Committee. Discussed in November and December.** This Special Provision is a performance-based specification for smoothness on bridges. It is to help incentivize smooth bridge decks, bridge joints, bridge transitions, and bridge approaches. This was introduced as a specification change in early 2026 but was tabled to have discussions outside of the Specification Committee. No comments or changes were received since the last meeting. Item is up for a vote:

New items and updates for the January 7, 2027 meeting are due by December 10, 2026.

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Comments

Comments are requested for Specification Changes and Project Specific Special Provisions as they help in the decision-making process. Please send comments by the Friday prior to the meeting.

Please Send Comments to: **Kristy.J.Huffman@wv.gov & Nicholas.S.Broyles@wv.gov**.

The **2026 Supplemental Specifications and order forms** are available on the MCS&T webpage: https://transportation.wv.gov/specifications-standards-and-publications

- Note: Physical copies of the 2026 Supplemental Specifications are available at no cost to DOH and State personnel. Industry members may purchase copies using the order form available at the link above.

If you are the '**Champion**' of any Specification Changes and/or Project Specific Special Provisions currently in the Specification Committee, it is your responsibility to edit/update/revise your items in a timely manner per Specification Committee Guidelines.

NOTE: Failure to submit updates may result in removal of item and/or delays.

File Format Structure and Progression of items through Specifications Committee

The purpose of the protocol below is to provide guidance on the file structure of Proposed Specifications & Project Specific Provisions as they progress through Specifications Committee. This procedure would facilitate a means of tracking changes from meeting to meeting as the agenda & provisions are posted publicly online on the Spec Committee website.

NEW BUSINESS ITEMS:

New items should be set up & submitted in the following format along with a brief overview of the item or reason for the change:

1. **Specification Changes** – Show as redline copy (see note)
2. **Project Specific Special Provisions (SP)** – Will be shown in all black.
3. **Updates to approved SP** – Shown as redline copy.

NOTE: Redline copy is a form of editing which indicates removal or addition of text. You can redline a Microsoft Word document by using the built-in "Track Changes" feature.

OLD BUSINESS ITEMS:

Updated provisions that were discussed at the last committee meeting should be set up in the following format:

- Redline copy from prior meeting would not be shown.
- Redline copy of new changes/updates (from previous meeting)

PROGRESSION OF ITEMS THRU COMMITTEE AND APPROVAL:

Depending on how important the project and/or comments/discussion of item at previous meeting, then several things can happen in no particular order.

- Few comments/discussion/minor changes…will recommend approval of item at next meeting.
- A lot of comments/discussion…will not recommend approval at next meeting; item will be updated and reviewed again at the next meeting.
- SPs in committee may be used in advertised project. Hope to work to address comments & finish approving at subsequent meeting.