



State of West Virginia
Agency Request for Quote
Highways

Proc Folder:	1860126	Reason for Modification:	
Doc Description:	HVAC MAINTENANCE AT DIVISION CENTRAL SIGN SHOP - 8526C2010		
Proc Type:		Agency Master Agreement	
Date Issued	Solicitation Closes	Solicitation No	Version
2025-12-15	2026-01-22 10:30	ARFQ 0803 DOT2600000045	1

BID RECEIVING LOCATION

PROCUREMENT DIVISION
DIVISION OF HIGHWAYS
BLDG 6 RM 340A
1900 KANAWHA BLVD E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: 000000 189985
Vendor Name : DSO Mechanical LLC
Address : 515 Third Ave
Street :
City : South Charleston
State : West Virginia Country : USA Zip : 25303
Principal Contact : Jeffrey Kelley
Vendor Contact Phone: 304-744-8479 Extension:

FOR INFORMATION CONTACT THE BUYER

Angela L Chaney
(304) 558-0228
angie.l.chaney@wv.gov

RECD BUDGET - PROCURE
JAN 21 '26 PHL:09

Vendor
Signature X

FEIN# 46-1525016

DATE 01/22/2026

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION - PROCUREMENT DIVISION - SOLICITATION OF AN OPEN-END CONTRACT OF HVAC MAINTENANCE AT DIVISION CENTRAL SIGN SHOP FOR TRAFFIC ENGINEERING DIVISION 0085 PER THE ATTACHED DOCUMENTS.

QUESTIONS REGARDING THE SOLICITATION MUST BE SUBMITTED IN WRITING TO DOTPROCUREMENTTECHQUES@WV.GOV PRIOR TO THE QUESTION PERIOD DEADLINE CONTAINED IN THE INSTRUCTIONS TO VENDORS SUBMITTING BIDS.

*****NOTICE*****

WE DO NOT ACCEPT EMAIL BIDS
MUST USE ONE THE FOLLOWING TO SUBMIT A BID:

- * UPLOAD TO OASIS
- * HAND DELIVERY
- * MAIL IN HARD COPY
- * FAX TO 304-558-0047

MAKE SURE YOU DOWNLOAD ALL INFORMATION - THE COMPLETE SOLICITATION - PRICING PAGES - SIGN THE PAGES THAT NEED SIGNED

PLEASE NOTE THAT TO BE AWARDED THIS CONTRACT YOU WILL NEED TO BE REGISTERED WITH WV STATE PURCHASING DIVISION, AND COMPLIANT WITH SEVERAL AGENCIES SUCH AS THE WVSOS, TAX DEPARTMENT, WORKER'S COMPENSATION, AND UNEMPLOYMENT INSURANCE.

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS	DIVISION OF HIGHWAYS
TRAFFIC ENGINEERING	TRAFFIC ENG. TSC -
DIVISION	CENTRAL SIGN SHOP
1900 KANAWHA BLVD E,	180 DRY BRANCH DR
BLDG 5 RM A550	
CHARLESTON	CHARLESTON
US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	HVAC MAINTENANCE AT DIVISION CENTRAL SIGN SHOP				16,100.00

Comm Code	Manufacturer	Specification	Model #
72101511			

Extended Description:

HVAC MAINTENANCE AT DIVISION CENTRAL SIGN SHOP

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Pre-bid meeting 10:00 am	2026-01-08
2	Tech Ques deadline 10:00 am	2026-01-14

EXHIBIT A - PRICING PAGES

Quantities listed are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually performed and measured during the term of the Contract as defined in the Contract Specifications, whether more or less than the quantities shown.

ITEM NUMBER	ESTIMATED QUANTITY	UNIT OF MEASURE	DESCRIPTION	UNIT COST	EXTENDED TOTAL AMOUNT (QTY x UNIT COST)
1	4	LS	Quarterly Preventive Maintenance Fee	1,150 ⁰⁰	\$ 4600 ⁰⁰
2	50	MH	Corrective Maintenance Labor	110 ⁰⁰	\$ 5500 ⁰⁰
3	\$ 5,000.00	N/A	Corrective Maintenance Non-Covered Parts Multiplier	1.20	\$ 6000 ⁰⁰
4	4	LS	Corrective Maintenance Mobilization	—	\$ —
BID TOTAL					\$ 16100 ⁰⁰

* Vendor shall enter their parts cost mark-up multiplier in the Unit Cost column for Item #3

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Mike Laughlin / Project Manager
(Printed Name and Title)

515 Third Ave., South Charleston, WV 25303
(Address)

304-744-8479 / 304-744-8491
(Phone Number) / (Fax Number)

mlaughlin@dsomech.com
(E-mail address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; ; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the Vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

DSO Mechanical LLC
(Company)



(Signature of Authorized Representative)

Mike Laughlin / Project Manager
(Printed Name and Title of Authorized Representative)

01/22/2026
(Date)

304-744-8479 / 304-744-8491
(Phone Number) (Fax Number)

Revised 8/24/2023

REQUEST FOR QUOTATION
8526C2010 HVAC Maintenance

14.3 Reports: Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

14.4 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Mike Laughlin
Telephone Number: 304-744-8479
Fax Number: 304-744-8491
Email Address: mlaughlin@dsomech.com

CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board



NUMBER: WV050370

CLASSIFICATION:

HVAC
PLUMBING
SPECIALTY

DSO MECHANICAL LLC
515 THIRD AVENUE
SOUTH CHARLESTON, WV 25303

DATE ISSUED

JANUARY 21, 2025

EXPIRATION DATE

JANUARY 21, 2026

Authorized Signature

Chair, West Virginia Contractor
Licensing Board



WEST VIRGINIA
CONTRACTOR
LICENSING BOARD

A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: ARFQ DOT2600000045

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

DSO Mechanical LLC

Company



Authorized Signature

01/22/2026

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

DIVISION OF HIGHWAYS

Agency ARFQ 0803
REQ.P.O# ARFQ 0803

DOT2600000045

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, DSO Mechanical, LLC of 515 Third Avenue, South Charleston, WV 25303, as Principal, and Everest Reinsurance Company of 100 Everest Way, Warren Corporate Ctr, a corporation organized and existing under the laws of the State of DE with its principal office in the City of Warren, NJ, as Surety, are held and firmly bound unto the State of West Virginia, as Obligee, in the penal sum of Five Percent of the Amount (\$ 5%) for the payment of which, well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for **HVAC MAINTENANCE AT DIVISION CENTRAL SIGN SHOP 8526C2010**

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an individual, this 19TH day of DECEMBER, 20 25.

Principal Seal

DSO Mechanical, LLC

(Name of Principal)

By


(Must be President, Vice President, or
Duly Authorized Agent)

Operations Manager
(Title)

Surety Seal

Everest Reinsurance Company

(Name of Surety)


Kathleen M. Cristiano Attorney-in-Fact

and licensed Non Resident West Virginia Agent

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

LIMITED LIABILITY COMPANY ACKNOWLEDGEMENT

STATE OF

COUNTY OF

On this 19th day of December 2025 before me personally came

Jeffrey Kellay to me known to be the individual who

executed the foregoing instrument, and who, being duly sworn by me, did depose

and say that he/she is (are) Member of
(Member/Manager)

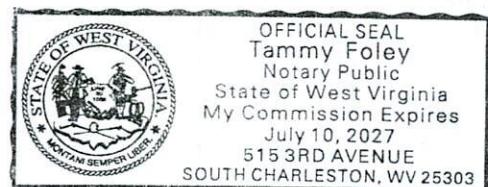
DSO Mechanical LLC. a

Limited Liability Company, and that he/she has authority to sign the same and acknowledge

that he/ she executed the same as the act and deed of said Limited Liability Company.

Jeffrey Kellay
(SIGNATURE)

Tammy Foley
(NOTARY)



CORPORATE ACKNOWLEDGMENT

State of **NEW JERSEY**
County of **MONMOUTH**

On this 19th day of December, 2025 before me personally came KATHLEEN M. CRISTIANO, to me known, who, being by me duly sworn, did depose and say that he/she resides in WESTFIELD, NEW JERSEY that he/she is the ATTORNEY-IN-FACT of the Everest Reinsurance Company the corporation described in and which executed the above instrument; that he/she knows that seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation, and that he/she signed his/her name thereto by like order.

(SEAL)



Adrienne Scalera

ADRIANNE SCALERA NOTARY PUBLIC OF NEW JERSEY My Commission Expires 02/03/2026

EVEREST REINSURANCE COMPANY
STATEMENTS OF FINANCIAL CONDITION

	December 31,	
	2024	2023
	Unaudited	Audited
ASSETS		
Bonds	\$ 16,820,059,808	\$ 15,480,681,617
Stocks	1,066,017,232	977,899,975
Short-term investments	4,961,894	304,102,787
Other invested assets	2,043,950,055	2,104,105,489
Cash and cash equivalents	2,836,082,929	963,116,519
Accounts receivable-premium balances	3,328,901,349	3,149,313,000
Reinsurance recoverable	1,378,665,187	1,109,380,891
Other assets	3,273,812,370	2,187,268,116
Total Assets	<u>\$ 30,752,450,824</u>	<u>\$ 26,275,868,394</u>
LIABILITIES		
Loss and loss adjustment expense reserve	\$ 15,953,433,963	\$ 12,654,219,077
Unearned premium reserve	3,622,757,537	3,406,155,545
Ceded reinsurance premium payable (net of ceding commission)	791,112,845	703,075,577
Reserve for commissions, taxes and other liabilities	2,259,426,919	2,549,054,546
Total Liabilities	<u>\$ 22,626,731,264</u>	<u>\$ 19,312,504,745</u>
SURPLUS AND OTHER FUNDS		
Common capital stock	\$ 10,000,000	\$ 10,000,000
Contributed Surplus	5,236,066,404	4,100,821,734
Unassigned surplus	2,879,653,156	2,852,541,914
Total capital and surplus	<u>\$ 8,125,719,560</u>	<u>\$ 6,963,363,649</u>
Total Liabilities and Surplus	<u>\$ 30,752,450,824</u>	<u>\$ 26,275,868,394</u>

Bonds and stocks are valued on a basis promulgated by the National Association of Insurance Commissioners

Margaret Horn

3/19/2025

Signed by Margaret Horn, Vice President

Date



POWER OF ATTORNEY
EVEREST REINSURANCE COMPANY

KNOW ALL PERSONS BY THESE PRESENTS: That Everest Reinsurance Company, a corporation of the State of Delaware ("Company") having its principal office located at 100 Everest Way, Warren, New Jersey, 07059, do hereby nominate, constitute, and appoint:

Kathleen M. Cristiano, Adrienne Scalera, Joseph Dobkowski Jr., John Dougherty Hunter

its true and lawful Attorney(s)-in-fact to make, execute, attest, seal and deliver for and on its behalf, as surety, and as its act and deed, where required, any and all bonds and undertakings in the nature thereof, for the penal sum of no one of which is in any event to exceed UNLIMITED, reserving for itself the full power of substitution and revocation.

Such bonds and undertakings, when duly executed by the aforesaid Attorney(s)-in-fact shall be binding upon the Company as fully and to the same extent as if such bonds and undertakings were signed by the President and Secretary of the Company and sealed with its corporate seal.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Board of Directors of Company ("Board") on April 21, 2016:

RESOLVED, that the President, any Executive Vice President, and any Senior Vice President are hereby appointed by the Board as authorized to make, execute, seal and deliver for and on behalf of the Company, any and all bonds, undertakings, contracts or obligations in surety or co-surety with others and that the Secretary or any Assistant Secretary of the Company be and that each of them hereby is authorized to attest to the execution of any such bonds, undertakings, contracts or obligations in surety or co-surety and attach thereto the corporate seal of the Company.

RESOLVED, FURTHER, that the President, any Executive Vice President, and any Senior Vice President are hereby authorized to execute powers of attorney qualifying the attorney named in the given power of attorney to execute, on behalf of the Company, bonds and undertakings in surety or co-surety with others, and that the Secretary or any Assistant Secretary of the Company be, and that each of them is hereby authorized to attest the execution of any such power of attorney, and to attach thereto the corporate seal of the Company.

RESOLVED, FURTHER, that the signature of such officers named in the preceding resolutions and the corporate seal of the Company may be affixed to such powers of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be thereafter valid and binding upon the Company with respect to any bond, undertaking, contract or obligation in surety or co-surety with others to which it is attached.

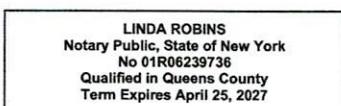
IN WITNESS WHEREOF, Everest Reinsurance Company has caused their corporate seals to be affixed hereto, and these presents to be signed by their duly authorized officers this 15th day of February 2023.



Everest Reinsurance Company

By: Anthony Romano, Senior Vice President

On this 15th day of February 2023, before me personally came Anthony Romano, known to me, who, being duly sworn, did execute the above instrument; that he knows the seal of said Company; that the seal affixed to the aforesaid instrument is such corporate seal and was affixed thereto; and that he executed said instrument by like order.



Linda Robins, Notary Public

I, Nicole Chase, Assistant Secretary of Everest Reinsurance Company do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporation as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATION, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company, this 19th day of December 2025.



By: Nicole Chase, Assistant Secretary