

DD-202 PLAN DISTRIBUTION SCHEDULE

June 25, 2024

DIVISION/AGENCY	ELECTRONIC SUBMITTAL	LABEL	DESIGN REP.		CONTRACT PLAN DEVELOPMENT PROJECTS (Note 1)												Half-Size PS&E Plans
			FIELD REV.	OFFICE REV.	RW-1	PREL. FIELD REV.	RW-1 & RW-2 Comb.	SPAN ARR.	SLOPE REV.	COMB. TS&L	RW-2	FINAL FIELD REV.	RW-3	REV. RW-3 (Note 2)	FINAL OFFICE REV.	FINAL DET. BRIDGE PLANS	
FHWA (concurrence & nonexempt projects)	FHWA Area Engineers	FHWA-Area	C,X	C,X	R	C,X	R	C	C,X	C	R	C,X			C,X,S,W	C,S,W	C,X,S,W
Area Engineers	Jeffrey.Robinette@dot.gov	FHWA-R/W	N	N		N						N			N		
ROW Section	Bert.Buchanan@dot.gov	FHWA-Br.						C		C						C,S,W	C,S,W
Division Bridge Engineer	Raymond.J.Scites@wv.gov	DD	C,X	C,X		C,X		C	N	N		N	N		N	N	
Engineering Division	David.P.Bodnar@wv.gov	DDR/DDI(Road.)	C,X	C,X	R	C,X	R	C	C,X	C	R	C,X	R	R	C,X,S,W	C,S,W	C,X,S,W
Roadway	Dirar.M.Ahmad@wv.gov	DDR (PS&E)															C, X, S, W
PS&E	Michael.Carter@wv.gov	DDI						C		C		C, X			C,X,S,W	C,S,W	C, X, S, W
Bridge Review	Robert.L.Douglas@wv.gov	DDI(Br.)	C	C		C		C		C		C			C,S,W	C,S,W	C, X, S, W
Bridge (If applicable)	Tim.A.Hermansdorfer@wv.gov	DDR(R/W)			R	N	R				R	N	R,A	R	N		C,S,W
Right-of-Way (Note 4)	Katrena.J.Parsons@wv.gov	DDC	C, N	C, N													
Consultant Services	Erika.J.Carroll@wv.gov	DDD	C, N	C, N												C	
Initial Design	Mark.J.White@wv.gov	OS-Design	C	C		C						C					
Traffic Engineering Division	Ted.J.Whitmore@wv.gov	OS-Design	C	C		C				C		C			C		C
Division Director	Rubina.Tabassum@wv.gov	OS-Operations	C	C		E						C					
Design	Donna.J.Hardy@wv.gov	OS-Safety	C	C		C						C					
Operations	Danny.G.Young@wv.gov	OS-Traffic Serv										C					
Safety																	
Traffic Services																	
Technical Support Division																	
Geotechnical	Mark.A.Nettleton@wv.gov	DSG	C,X	C,X		C,X		C	C,X	C		C,X			C,X	C	
Environmental	Sondra.L.Mullins@wv.gov	DSN	C	C		C,X		C		C		C,X			C,X	C	C
Permitting	DOHNPDESPermitRequest@wv.gov DOH404PermitRequest@wv.gov	DSN	C	C		C		C		C		C			C	C	
Publications Section	Dee.L.Begley@wv.gov	DSP													C, N,S	C, N,S	C
Right-of-Way Division																	
Division Director	Chad.J.Toney@wv.gov	DR	N	N	N	N	N				N	N	N	N	N		
Estimator	Sarah.L.Runyon@wv.gov	DR-Est.	C	C		C						C,X			C		
Utilities	Shawn.A.Smith@wv.gov	DR(Util.)	C	C		C				C		C			C		
Contract Administration Division	Mike.A.Mance@wv.gov	FC				C,X		C		C		C,X			C,X,S,W	C,S,W	C,X,S,W
Materials Control, Soils, Testing Div.	Kenneth.T.Given@wv.gov	FM	C	C		C						C			C,S	C,S	C, E
Programming Division	Elwood.C.Penn@wv.gov	PP	C	C		C						C					
Planning Division	Stephen.T.Rumbaugh@wv.gov	PR	C	C		C						C					
Chief Engineer Construction	Jason.C.Foster@wv.gov	HF	C, N	C, N		N						N			N		N
Chief Engineer Development	Douglas.W.Kirk@wv.gov	HD	C, N	C, N		N						N			N		N
Chief Engineer of Environmental Compliance	Joseph.M.Pack@wv.gov	HE	C			C		C		C		C			C	C	
Chief Engineer Operations	Stephen.G.Johnson@wv.gov	HO	N	N		N			N			N			N		
Operations Division		OM				N						N			N		
District																	
District Engineer/Manager	Division of Highways Districts	D#-E/M	C,X	C,X		C		C		C		C			C,S,W	C,S,W	
District Development Engineer		D#-Devel	C,X	C,X		C		C		C		C					
Dist. Right-of-Way Agent		D#-R/W	C	C		C						C			C		
Dist. Bridge Eng.(If appl.)		D#-Bridge	C	C		N		C		C		N			N	C,S,W	
Dist. Const. Engineer		D#-Const.				C,X		C		C		C,X			C,X,S	C,S	
Dist. Util. Supervisor		D#-Util.				C						C			C		
Dist. Traffic Engineer		D#-Traffic	C	C								C			C		
DEP-Office of Water Resources	DEP Water Resources Map	DEP-OWR	C	C		C,X						C,X					
DNR Wildlife Resources	DNR Wildlife Resources Map	DNR-WR	2C	2C		2C,2X						2C,2X					
U. S. Army Corps of Engineers	sarah.m.workman@usace.army.mil	US-COE	C	C		C		C		C		C					
Railroad Company (If appl.)	Sarah.L.Runyon@wv.gov	DDR-RR	4C,4X			4C,4X				4C		4C,4X			4C,4X	4C	
Utility Companies Encountered	Utility Contact List	Util. Co. Name				C,X						C,X			C,X		
Other Appropriate Agencies			C	C		C						C			C	C	
MS4 Representative			C	C		C		C		C		C			C	C	
Commissioner's Office of Econ. Dev	Perry.J.Keller@wv.gov	CD	C	C		C											

NOTE 1 : C = Const. plans or Design Report; R = R/W plans; N = Notification by PM; X = Cross sections; S = Project-specific special provisions; W = Working-time chart;

E = All electronic plans in CADD format with electronic alignment files on acceptable media; A = Copy of asbestos inspection request memo to DDC-A1

NOTE 2: Right of Way Plans (3R) shall include 1R with changes highlighted in red NOTE 3: All Corr. "H" & Rt. "9" projects contact CH(CR) for environmental agency distribution list NOTE 4: Submit in PDF format