

Materials Procedures (MP) Committee Meeting Notes
May 15, 2024

Start Time: 10:00 AM

Location: MCS&T (Conference Rm.) - 190 Dry Branch Drive, Charleston, WV 25306 Charleston WV, 25301

In-Person Attendees:

Dan Brayack, Kiana Kukaua, Andrew Thaxton, Mark Dickson, John Cummings, Colton Farley, Adam Nester, Calvin Ratchford, Shawn Smith, John Crane, Ted Whitmore, Donn Cyrus, Owen Nottingham

Online Attendees:

Kristi Sarrett, Bill Murray, Lori Davis, David Withrow, Eliot Watson, George Hanna, Jamie Rose, Janie Adkins, Jonathan Bailey, Phill Brown, Randall Cooper, Scott Evans, Shawn Jack, Vince Allison

Voting Members:

MCS&T: Andrew Thaxton

Contract Administration: Shawn Smith

Traffic: N/A

Operations: Bill Murray

Technical Support: Janie Adkins

Old Business:

1. MP 109.00.21: Basis For Charges for NonSubmittal of Sampling & Testing Documentation by The Established Deadline

VOTED & PASSED

- Third time to committee
- Removing ability for contractor to request opt-out of material entry
- FHWA commented on submitting testing data - Cost per subtest
- Work through RCE if need waiver

0. MP 106.00.02: Procedure for Evaluating Products for Use in Highway Construction

TABLED UNTIL NEXT MEETING

- FHWA commented on removing confusion on Qualified Purchase Order Materials (QPOM): only for purchase order material - individual section
- Anticipate voting next meeting once separated out
- HL468 will be submitted as purchase order material or contract order material, they will be separate
- Responsible material section will maintain QPOM approved list
 - o Approval will state it meets necessary specification - similar to ST-1
- Will materials be categorized?
 - o Yes, there will be general categories and organization, up to purchase order people to make decisions on whether use it or not
 - o Working with procurement division on language involving current specifications and QPOM
 - o QPOM list will state what the product does with clear expectation

- o AASHTO Product Evaluations and Audit Solutions does not approve materials, they test products and then materials compares to their standards
- There could be products on QPOM list that are not AASHTO Product Evaluations and Audit Solutions tested, they will need to be tested by materials division or possible third party
- Point of the QPOM list is to make purchase order process simpler and tested
- Attempting to make fair opportunity to allow all companies and products the chance to make it on the list

0. MP 106.10.51: WVDOH Buy America Waiver Guidelines

TABLES UNTIL NEXT MEETING

- Originally apart of MP 106.10.50, splitting off due to length and complexity
- Outlines waiver process for Buy America Materials
- Still requires updating
- DOH does not approve waivers - sent through FHWA
- If one state gets waiver approved, does it apply to all?
 - o Applies to specific material on this contract on this specific project

0. 106.03.50: General Information Guide for Technician and Inspector Certification Program(TICP)

TABLED UNTIL NEXT MEETING

- Removing HR director, adding deputy general counsel
- Had instances involving suspect test results from outside
- Removing implementation committee
- Still needs work

New Business:

N/A

Next Meeting

New or Updated MPs due to the MP Chair 2-weeks before the next meeting: June 4, 2024

Meeting Time/Date: 1:00 PM, June 18, 2024

Meeting Location: MCS&T Conference Meeting

Online Meeting: Google Meet Video Conference (Link TBD)

Meeting End: 10:30AM