

Materials Procedures (MP) Committee Meeting Notes
June 25, 2025

Start Time: 10:00AM

Location: MCS&T (Conference Rm.) - 190 Dry Branch Drive, Charleston, WV 25306 Charleston WV, 25301

In-Person Attendees:

Adam Nester, Dan Brayack, Andrew Thaxton, Donn Cyrus, Josh Hemsworth, Adam Boothroyd, Hao Chen, Jacinda Chapman, Mike Mance, Shawn Smith, Mark Dickson, Kiana Kukaua, Jason Hunter

Online Attendees:

Bill Murray, Matt Crum, Jamie Rose, Shawn Jack, Laura Wagner, Steve Williams

Voting Members

MCS&T: Andrew Thaxton

Contract Administration: Shawn Smith

Traffic: Josh Hemsworth

Operations: Bill Murray

Technical Support: Jacinda Chapman

Old Business:

1. MP 700.04.22: Method for Approving Devices Used for Testing Density and/or Moisture Content of In-Place Material
TABLED FOR NEXT MEETING
 - Champion not present
 - No comments
 - Champion Vincent Allison
2. MP 679.02.99: Calibration of Concrete Continuous Mobile Mixer
TABLED FOR NEXT MEETING
 - Rewrite from previous committee meeting
 - Now focuses on QC for verification of calibration now after last committee meeting's discussion
 - Champion Kiana Kukaua
3. MP 106.03.50: General Information Guide for Technician and Inspector Certification Program (TICP)
TABLED FOR NEXT MEETING
 - Champion not present
 - industry/internal concerns on apprenticeship program including timing, logistics, and reciprocity
 - Champion Shane Harper
4. MP 700.00.50: Method for Acceptance of Compaction Testing
TABLED FOR NEXT MEETING
 - Comment on referencing soil/stone compaction in addition to asphalt compaction for better clarity in purpose of document
 - Language cleanup in section 4.3
 - Champion Laura Wagner

5. MP 700.00.54: Procedure for Evaluating Quality Control Sample Test Results with Verification Sample Test Results
VOTED AND PASSED
MCS&T: Y
Contract Administration: Y
Traffic: Y
Operations: Y
Technical Support: Y
 - Clarification on who/what does what and shows background calculations
 - Make Attachment 2 example anonymous
 - Champion Dan Brayack
6. MP 601.00.49: Method of Test for Determining the Condition of Concrete Bridge Decks
VOTED AND PASSED
MCS&T: Y
Contract Administration: Y
Traffic: Y
Operations: Y
Technical Support: Y
 - Several updates/revision added to the previously approved version
 - Champion Andrew Thaxton

Editorial Edits:

1. MP 700.04.23: Operation and Emergency Procedures for Nuclear Gauges
VOTED AND PASSED
MCS&T: Y
Contract Administration: Y
Traffic: Y
Operations: Y
Technical Support: Y
 - Renamed from MA -1
 - Champion Ben Whelan
2. MP 307.00.51: Procedure for Monitoring the Activities Related to Sieve Analysis of Fine and Coarse Aggregate
VOTED AND PASSED
MCS&T: Y
Contract Administration: Y
Traffic: Y
Operations: Y
Technical Support: Y
 - Renamed from ML-25
 - Champion Thomas Ross
3. MP 601.05.50: Quality Assurance Procedures for Portland Cement Concrete
VOTED AND PASSED
MCS&T: Y
Contract Administration: Y
Traffic: Y

Operations: Y

Technical Support: Y

- Formatting related edits
- Changed from New Business to Editorial Edit
- Champion Andrew Thaxton

New Business:

1. MP 604.02.40: Inspection and Acceptance Procedures for Precast Concrete Products
 - Removed 6x12 cylinders
 - Discussion about language surrounding the use of 6x12 cylinders for dry cast concrete
 - Champion Andrew Thaxton
2. MP 711.03.23: Mix Design for Portland Cement Concrete
 - Change from 2 to 3 samples and 28 day curing period for surface resistivity testing
 - Champion Andrew Thaxton
3. MP 715.14.01: Quality Assurance of Laminated Elastomeric Bridge Bearing Pads with Internal Shims
 - Champion not present
 - Editorial edits
 - Champion Jason Gum
4. MP 109.00.23: Auto-Authorization of Industry Sample Records
 - Added “fast pass” metric for industry sample record payment
 - Aiming to streamline sample record entry and subsequent payments to industry
 - Review document language
 - Champion Dan Brayack
5. MP 109.00.22: Procedure for the Submission and Documentation of Quality Control Test Results
 - Added reference to MP 109.00.23
 - Champion Dan Brayack

Next Meeting:

New or Updated MPs due to the MP Chair 2-weeks before the next meeting: July 30th

Meeting Time/Date: 10:00 AM, August 20, 2025

Meeting Location: MCS&T Conference Meeting

Online Meeting: Google Meet Video Conference (Link TBD)